

**Carnelian-Marine-St. Croix Watershed District
Regular Meeting March 2, 2009**

Managers Present: John Bower, John Lennes, Richard Caldecott, Thomas Polasik, Steve Kronmiller and Jason Husveth.

Managers Absent: Victoria Dupre.

Others Present: Jim Shaver (Administrator), Nancy-Jeanne LeFevre (EOR), and Debbie Meister (MMC).

Manager Kronmiller called the meeting to order at 6:34 p.m.

1. Approve March Agenda (see attached)

Manager Kronmiller requested the addition of the approval of the executive session minutes under item 2. **Manager Lennes moved to approve the March 2, 2009 agenda as amended. Second by Manager Polasik. Motion carried 6-0.**

2. Approve February 2 Minutes (see attached)

Manager Caldecott moved approval of the February 2, 2008 minutes as presented. Second by Manager Polasik. Motion carried 6-0.

Manager Polasik moved to approve the executive session minutes. Second by Manager Caldecott. Motion carried 5-0-1.

3. Treasurer's Report (see attached)

Manager Kronmiller presented the report. Administrator Shaver reported that there is a transfer due from the surety account to the checking account, Gail Pundsack will provide the surety account information and May Township agreed to cost share on the 133 Lane Place project.

Manager Kronmiller moved to approve the February 2, 2009 Treasurer's Report. Second by Manager Caldecott. Motion carried 6-0.

4. Bills to be Paid (see attached)

Manager Kronmiller moved the current bills to be paid in the amount of \$41,260.70. Second by Manager Caldecott. Motion carried 6-0.

5. Public Comments –Regular

No public comments.

6. Engineer's Report, Permits / Violations (see attached)

No action items were presented. There was a brief discussion about timeframes for incomplete and complete permit applications. Administrator Shaver noted there is not a timeframe in the rules for incomplete applications, though the new rules might address this. He will talk to Scandia Enforcement Official Steve Thorp about this. Manager Husveth reported that the Scandia City Council will be determining if the Tiller Corporation mining permit will require an environmental impact statement and community opposition to the permit is anticipated. Manager Shaver reported that once the snow melts Scandia will require Harold Johnson to remove the culvert on his property.

7. New Business

a. WCD/Envirothon Request for Support -\$300-- Motion Required (see attached)

Administrator Shaver presented a request from the Area IV Soil and Water Conservation Districts to sponsor a Forest Lake High School Envirothon team—a problem-solving natural resources competition. **Manager Bower moved to approve \$300 from the education fund to support a Forest Lake High School Envirothon team. Second by Manager Lennes. Motion carried 6-0.**

b. Square Lake Proposal—Motion Required (see attached)

Administrator Shaver reported that Square Lake provides an opportunity to provide a model for water monitoring and management in a subwatershed. Square Lake, while not impaired, has declining water quality. There is \$12,000 in the budget for dedicated work on Square Lake. Manager Caldecott suggested asking the Homeowners Association to provide matching funds. Manager Husveth stated that he would like to see a proposal that explores the broad causes of the lake's water quality problems and then provides prioritized solutions. He suggested soliciting a request for proposal (RFP) from EOR and others to enable the District to explore a wide variety of factors besides phosphorous. All agreed the RFP needs to articulate what the District wants. **Manager Caldecott moved to direct Administrator Shaver and Manager Husveth to draft a Square Lake RFP seeking proposals to identify water quality problems and provide prioritized solutions. Seconded by Manager Polasik. Motion carried 6-0.**

8. Old/Other Business

a. 2010 Plan Update

Administrator Shaver stated that in order to stay on track for an April submission, another workshop is needed. A workshop was scheduled for March 9 at 6:30 p.m. with the agenda to include reaching a consensus on concepts, ranking of water bodies and identifying capital improvement projects. Nancy-Jeanne LeFevre distributed sample plans for both routine and impaired lakes. The managers complimented EOR on these water body fact sheets. Manager Kronmiller agreed to post lake and stream plans as they are completed. Once the plan is approved an RFP can be let to update the District Web site. CAC and TAC members are invited to go to the Web site and provide comments. The public can also go to the feedback page to provide comments.

b. Peggy Ahola Engagement Letter—Motion Required

Administrator Shaver reported that although he did not receive a letter of engagement from Peggy Ahola, he did receive a bid via e-mail that was approximately \$2,500 less than the HLB Tauges Redpath bid to provide the audit including the new requirements. If Ms Ahola receives the financial information from Ms. Pundsack by April 15, she can complete the audit by mid May.

c. Administrator's Work Plan

Administrator Shaver presented a draft of his work plan and asked for comments. He will be adding some tasks and including timelines. He, Dan Fabian and Gail Pundsack are working on the surety accounts. The work plan will be ready for approval at the next meeting.

9. Administrator's Report

There was discussion about when legal counsel is needed including developing a hierarchy of activities with the associated fees for legal services and negotiating a flat fee for meetings. Manager Caldecott suggested Administrator Shaver talk with Cliff Aichinger of RWMWD about its use of legal counsel. **Manager Kronmiller moved to direct Administrator Shaver to work with Manager Lennes to draft a proposal for legal services. Second by Manager Polasik. Motion carried 6-0.**

Administrator Shaver reported that Scandia is ready to start the parks project, though with limited funds of \$30,000. Scandia would like the District to cost share on some wetland work. The City Council will be asking its engineer to provide a design and cost estimate.

The Association of District Administrators met regarding the state referendum money. Except for the Lessard Committee, committees do not know how the funds will be distributed. Although watershed district proposals were to be submitted through BWSR, some districts have already submitted proposals to the Lessard Committee.

Upcoming events:

- Metro MAWD meeting on March 3 at 7 p.m. with a presentation on existing projects.
- Water Consortium meeting on March 4 at 2 p.m. at the Government Center. Jay Riggs will present the WCD vision on how to prioritize funds.
- MN Erosion Control Conference on March 5 and 6. Administrator Shaver will attend and get certified.
- MAWD Legislative Conference on March 18 and 19.
- Town hall meeting in Hugo on local government unit (LGU) oversight of watershed districts on Thursday, February 26.
- Shallow Lake Seminar in Chaska on Monday, March 30.
- St. Croix River Seminar on March 31 at the Stillwater Public Library.
- St. Croix Basin Conference on April 16 in River Falls, WI. Administrator Shaver will register himself and interested managers. Manager Caldecott volunteered to drive.

Administrator Shaver reported that at the last Water Consortium meeting a presentation on a web permit tracking system was given. The system allows watershed districts and LGUs to share permit information. The estimated cost is \$2000 per year per participant. Karen Kill is taking the lead on this for watershed districts. Administrator Shaver also reported that Carl Almer recommended one more Rules Subcommittee meeting before a presentation is made to the board.

10. Next Meeting

The next meeting will be held on April 6, 2009 at the Scandia Community Center at 6:30 p.m. **Manager Kronmiller moved adjournment. Second by Manager Bower. Motion carried 6-0.** The meeting was adjourned at 8:16 p.m.