

**Carnelian-Marine-St. Croix Watershed District
Regular Meeting January 3, 2011**

Managers Present: Steve Kronmiller, Richard Caldecott, John Lennes, Thomas Polasik, Victoria Dupre, Kristin Tuenge and Jason Husveth.

Others Present: Jim Shaver (Administrator), Dan Fabian and Carl Almer (EOR), Ray Marshall (Legal), Amy Carolan and Debbie Meister (MMC).

Manager Kronmiller called the meeting to order at 6:31 p.m.

1. Approve January Agenda

Manager Tuenge moved to approve the January 3, 2011 agenda as presented. Second by Manager Caldecott. Motion carried 6-0.

2. Approve December 6 Minutes

The word permit was added after District on page 2, line 14.

Manager Kronmiller moved approval of the December 6, 2010 minutes as amended. Second by Manager Caldecott. Motion carried 6-0.

Administrator Shaver clarified procedures for correcting the minutes.

3. Treasurer's Report

Manager Tuenge presented the Treasurer's Report.

Manager Lennes moved approval of the January 3, 2011 Treasurer's Report. Second by Manager Polasik. Motion carried 6-0.

4. Bills to be Paid

Manager Caldecott moved the December bills to be paid in the amount of \$31,022.36. Second by Manager Lennes. Motion carried 6-0.

5. Public

There were no comments. Administrator Shaver noted that he placed a notice in the *Country Messenger* about the District levy not increasing, but did not receive any comments.

6. Permit Status Update, Permits / Violations

a. Review Old Permits

Administrator Shaver reported that he, Mr. Fabian and Mr. Almer are reviewing open permits to assess the current status of each permit. A priority status report was compiled to summarize the current status, recent actions and suggested actions of each permit. Last year it was decided that for older projects—those permitted before 2005—closeout of the permit would be attempted through a letter or phone call. For newer permits, a site inspection would be added. Manager Husveth suggested the Board approve return of sureties and close out of projects.

Manager Husveth moved to return the \$300 surety and close out permit #08-007: Ric Fuhr driveway improvements. There was no second.

Discussion focused on nine projects where permittees have not responded to a District letter about the status of their projects. It was agreed that Administrator Shaver will try to reach the permittees by phone or site visit to determine if the permit has been satisfied. If it has, the surety can be returned. If not, the surety can be used to complete the project. Mr. Marshall will review the state statute on unclaimed property for cases where the project has been completed, but the permittee cannot be found.

Manager Tuenge moved to close 37 projects where staff determined the project has been completed or dropped and no surety was collected. Second by Manager Polasik. Motion carried 6-1.

Other issues discussed included tracking project maintenance, recording the permit issuance date on a new spreadsheet, determining what to do with inactive projects and determining surety status on priority 4 projects.

7. Project Status Update

Mr. Almer provided a status update on the Sand and Long Lakes Clean Water Partnership, the Square Lake Clean Water Partnership, Phase III TMDL and the Rules. For the water partnerships, stakeholder meeting notices were sent to lake property owners and city staff and officials. Administrator Shaver will schedule a meeting in February to plan for a volunteer monitoring program starting in 2011 or 2012 and requested names of potential volunteers be forwarded to him.

8. Cost-Share Program

a. Reimbursement Requests: Ljunkill-\$2,500, Kaelin-\$1,436.19

See above—Item 4 Bills to be Paid.

In response to Manager Kronmiller's suggestion that the cost-share projects be publicized, Administrator Shaver stated that he will meet with the *Country Messenger* staff about printing a monthly watershed article written by Angie Hong. Project pictures can also be posted on the District website.

b. 2010 Cost-Share Review

Amy Carolan provided a 2010 Cost-Share Program Annual Report highlighting 42 site visits, 13 project applications, 11 project approvals by the subcommittee, six completed projects, five projects expected to be completed in 2011, a table summarizing the project costs and the water quality benefit expected from each completed project, photos and a summary of special projects including MCC project work and the agricultural program kick-off breakfast. Discussion focused on the average cost for pound of pollutant reduction, the life cycle cost of projects, targeted outreach, prioritizing loading reduction, the suggestion to tie funding to pollutant reduction rather than the cost of the project and a possible spring tour. The subcommittee will meet in February to strategize for 2011.

9. New Business

a. Schedule Strategic Plan Review

A strategic plan review was scheduled for January 18 and January 25 from 6:30-8:30 p.m. at Scandia City Hall.

10. Old/Other Business-

a. Hugo Grant Participation—Board Action Required

Manager Lennes moved to approve \$500 toward the City of Hugo natural resources study. Second by Manager Polasik. Manager Lennes then spoke in opposition to the motion stating that taxing and spending should be in the same place and unelected boards with specific tasks should not be funding an elected board's activities. **Motion was defeated 0-7.**

11. Administrator's Report

Administrator Shaver reported

- St. Croix Basin strategic planning session was held in Dec. Results have not been compiled. Now that the TMDL work has been completed, it will be hard to keep a group focus.
- Water Consortium will meet on January 5 from 2-4 p.m. to discuss comments from MAWD and Minnesota County group proposal to revise water management.
- Metro MAWD meeting at Capitol Region Watershed District on January 11. Jay Riggs will present minimum impact development standards. Email Administrator Shaver if you would like to attend.
- St. Croix TMDL presentation on January 11 at 6 p.m. at Hudson City Hall.
- Last summer the Board rejected a proposal to install a Clemson leveler at the top of Sand Lake. Lake homeowners are in dispute over the lake level with one wanting to protect his private property culvert from beavers and others thinking the lake level is lower because of this. Administrator Shaver will keep the Board updated.
- Manager Caldecott declined to be interviewed by May Township for reappointment to the District board.
- Groundwater Committee has a citizen position open.
- Washington County withdrew its grant application to survey septic systems in SMSCWD.
- Executive Committee will meet for a staff review on January 18.

12. Next Meeting, Adjourn

The next board meeting will be held on Monday, February 7, 2011 at 6:30 p.m. at Scandia City Hall.

Manager Lennes moved to adjourn. Second by Manager Tuenge. Motion carried 7-0. The meeting was adjourned at 8:12 p.m.

Submitted by
Debbie Meister, MMC Associates, LLP