

**Carnelian-Marine-St. Croix Watershed District  
Regular Meeting October 5, 2009**

**Managers Present:** Steve Kronmiller, John Bower, John Lennes, Thomas Polasik and Victoria Dupre.

**Managers Absent:** Richard Caldecott and Jason Husveth.

**Others Present:** Jim Shaver (Administrator), Dan Fabian (EOR), Amy Carolan and Angie Hong (WCD) and Debbie Meister (MMC).

Manager Kronmiller called the meeting to order at 6:30 p.m.

**1. Approve October Agenda**

Administrator Shaver requested additions to the agenda.

**Manager Bower moved to approve the October 5, 2009 agenda as amended. Second by Manager Polasik. Motion carried 4-0.**

**2. Approve September 14 Minutes**

**Manager Bower moved approval of the September 14, 2009 minutes as presented. Second by Manager Lennes. Motion carried 4-0.**

**3. Public Comments**

**a. Save Our Scandia Group**

There were no comments.

**4. Engineer Report, Permits / Violations**

**a. Surety Return—Erickson—Board Action Required**

**Manager Bower moved to return the Erickson surety of \$400. Second by Manager Polasik. Motion carried 4-0.**

Manager Kronmiller reported that Tii Gavo has a house going up and requested an inspection for a final closeout from the City of Scandia.

**5. BMP**

**a. Pothan Reimbursement Adjustment—Board Action Required**

Administrator Shaver reported that an additional reimbursement of \$388.53 is owed to the Pothans for their BMP project. This amount has been added to the October bills to be paid.

**b. Vanhooose Revisions —Board Action Required**

Administrator Shaver reported that a memo from Pete Young (WCD) was received today. Mr. Young recommended hiring an outside engineer through the metro-wide engineering assistance program (NPEAP) to provide a revised design. NPEAP will cover the engineering costs, though there will be costs of \$1,420 to prepare the application and administer the project. Manager Kronmiller requested more information on the work plan and the estimated expenses, which Administrator Shaver said will be provided at the next meeting. **Manager Polasik moved to approve \$1,420 for WCD services to apply for**

**and administer an engineering services contract for the Vanhooose project. Second by Manager Bower. Motion carried 4-0.**

Manager Bower asked about the Russell stormwater detention plan. It was noted that Washington County is not willing to fix nor maintain the culvert, which is on the adjacent property to the Russells.

**c. Big Carnelian Landlocked Basin**

Administrator Shaver reported that he, Dan Fabian and Bill Voedisch met at the basin and talked strategies. May Township has approved waterproofing the lift station and requested that the District work with the property owner on possible solutions such as installing a small infiltration system with a horizontal bore to the lake, raising or moving the garage, buying flood insurance, flood proofing the basement and garage and/or installing an overflow system. Easements will be needed with an infiltration option and May Township will need to be responsible for the maintenance. Administrator Shaver will write a letter to the property owner outlining some solutions, explaining the District process including the need for a permit and making it clear that the District will need to explore the options before permitting any one option.

**d. WCD 2010 Memo**

Administrator Shaver reported that he met with Jay Riggs and Amy Carolan to review the technical assistance contract and budget. The contract reflects those numbers in the budget that was approved last month.

**6. Treasurer's Report**

**Manager Dupre moved approval of the October Treasurer's Report as presented.**

**Seconded by Manager Bower. Motion carried 5-0.** It was noted that Great River Greening is scheduled for work, which will deplete the Bridget Lyle Fund. Manager Kronmiller requested a monthly percentage breakdown on the cash flow statement.

**7. Bills to be Paid**

**Manager Polasik moved the bills to be paid in the amount of \$56,090.24. Second by Manager Dupre. Motion carried 5-0.**

**8. New Business**

**a. EMREP — Angie Hong (WCD)**

Manager Shaver provided background on the East–Metro Water Resource Education Program, which initially focused on MS4 education when it formed in 2006. At that time, the CMWD covered only a small part of the Stillwater area and published its own newsletter. Angie Hong distributed the 2009 education program summary and noted that CMSCWD is the only nonmember in Washington County. If the District joined, a second person could be hired to provide more outreach activities. Membership is for three years and dues are based on taxable property value. Manager Kronmiller noted that the budget was just passed last month so joining would require adjustments. Ms Hong noted that she works with watershed districts to customize education and outreach. Next steps: Administrator Shaver will discuss dues and membership with Jay Riggs and will provide information next month. Ms. Hong will send the monthly updates. Managers suggested that Ms Hong talk with Sally Leider about the Watershed Wisdom Program.

**b. BWSR Clean Water Grants —Dan Fabian**

Mr. Fabian outlined eligible projects and agencies and the timeline for applying to BWSR for Clean Water funds. EOR would like permission to work with Administrator Shaver to identify projects, partners and cash and/or in-kind matches. Project ideas included porous pavement, gully improvements at 197<sup>th</sup> St. and south of Square Lake, easements along the Silver Creek corridor and Square Lake agriculture property improvements. Possible partners are Middle St. Croix WMO, the Park Service, cities, landowners and sporting associations. Administrator Shaver and Mr. Fabian will attend the open house on Oct. 22 and will provide project ideas next month. Amy Carolan mentioned that DNR Legacy grants are also available and Middle St. Croix WMO is looking for partnerships.

**c. Square Lake Park Water for Demonstration Project— Board Action Required**

Administrator Shaver reported that the design team, which has met for a year, recommends installing an infiltration demonstration project in the upper parking lot. This will require pumping water to the site. Washington County is willing to contribute about \$300-400 of the \$1,500 needed for a feasibility study. Administrator Shaver clarified that the District applied for the education grant and is the lead agency. Managers brainstormed alternatives to pumping water to the upper parking lot including moving the infiltration demonstration site, using signage such as at Hugo City Hall or at Bradshaw Funeral Home or using grey water. **Manager Kromiller moved to approve \$1,500 for the feasibility study. Second by Manager Lennes. Motion failed 3-2.**

The managers would like more information about the design. Managers Lennes stated that a demonstration would do more than any handout. Administrator Shaver will send the power point of the design to the managers. He added that the interpretive signs have not been designed and having or not having water will affect the other education elements.

**9. Old/ Other**

**a. Rules Update —Workshop Thursday, Oct. 22**

Administrator Shaver asked managers to review the rules packet and the 2010 Plan before the workshop on Oct. 22 at 6:30 p.m.

**b. 2010 Plan Update**

i. Comments

Administrator Shaver hopefully will just have comments. Most of the workshop will focus on the rules.

ii. Workshop Thursday, Oct. 22

**10. Administrator's Report**

Administrator Shaver reported the following:

- Land Conservation and Clean Water Summit in Sept. was well attended.
- Budget discussion with Washington County board is Nov. 10.
- Consortium meeting on Oct. 7 will include tour of rain gardens.
- Research Rendezvous on Oct. 20.
- MN Water Resources Conference on Oct. 26 and 27.

- MAWD annual meeting on Dec 3-6. Managers should have received a packet. Administrator Shaver and Manager Bower will attend. Manager Lennes might attend.
- Chris Levine would like to treat buckthorn and requested garlon from the District. Administrator Shaver asked Jyneen Thatcher (WCD) about using grant funds to purchase garlon for distribution to Silver Creek residents. He will investigate liability and other issues.
- DNR will be doing a fish kill in Long Lake in Oct.

**11. Next Meeting, Adjourn**

The next regular meeting will be held on Monday, November 2 at 6:30 p.m. at the Scandia Community Center.

**Manager Polasik moved to adjourn. Second by Manager Lennes. Motion carried 5-0.**

The meeting was adjourned at 8:45 p.m.

Submitted by  
Debbie Meister, MMC Associates, LLP