

CARNELIAN-MARINE-ST. CROIX WATERSHED DISTRICT
Regular Meeting April 24, 2013

Managers Present: Steve Kronmiller, Andy Weaver, Richard Caldecott, Tom Polasik, John Lennes and Victoria Dupre.

Managers Absent: Kristin Tuenge

Others Present: Jim Shaver (Administrator)

Manager Kronmiller called the meeting to order at 6:40 p.m.

1. Approve Agenda—Board Action

Manager Dupre moved to approve the April 24, 2013 agenda with the addition of Administrator review under 7.Old Business. Second by Manager Caldecott. Motion carried 6-0.

2. Approve April 10, 2013 Minutes—Board Action

Manager Dupre moved to table approval of the May 10, 2013 minutes until the next meeting. Second by Manager Lennes. Motion carried 6-0.

3. Treasurer's Report —Board Action

Manager Polasik moved to table the Treasurer's Report until the May 10, 2013 meeting. Second by Manager Lennes. Motion carried 6-0.

4. Public comments-none

5. Review and Approval of Annual Report- Manager Dupre discussed ideas for inclusion in the President's letter. Other issues with formatting were noted. Administrator Shaver pointed out that a brief summary of the 2012 Monitoring Program by Eric Anderson will be included in the final report as well as some additional narrative about focused, impaired, and routine watershed management. He also pointed out the necessity of both plan evaluation criteria and evaluation of the annual work plan. There was consensus on the inclusion of the statement regarding the Board's philosophy to hold costs down beginning in 2009. **Manager Kronmiller moved approval of the 2012 Annual Report with the minor corrections and additions as discussed. Manager Caldecott seconded. Motion carried 6-0.**

6. Review and Approval of 2012 Audit- Administrator Shaver discussed his meeting with Peggy Moeller of Tautges-Redpath earlier in the day and distributed copies of the draft Audit with minor changes incorporated from that meeting. Ms. Moeller noted only two issues: the first was the change in the depreciation of assets going back five years as a result of changes

to GASB 54 and the necessity of writing down those assets. Second was the categorizing of General Fund current assets into Nonspendable(prepaids), Committed, and Unassigned.

Manager Lennes motioned to approve the 2012 Audit by Tautges-Redpath with revisions noted. Manager Caldecott seconded. Motion carried 6-0.

7. Old Business

a. Administrator 2012 Review - Manager Kronmiller noted that the Executive Committee had met to discuss the Administrator's review and benefits. He noted that the Auditor had told the Administrator that his current PTO days were lagging behind other District Administrators. He showed a limited survey of salaries from several years ago. Administrator Shaver said he would try to get more up-to-date information from Metro Watershed Districts. Further discussion was table until next month's meeting.

7. Next Meeting, Adjourn

The next regular meeting will be held Wednesday, May 8 at 6:30 p.m. at the Scandia Community Center.

Manager Polasik moved to adjourn. Second by Manager Lennes. Motion carried, vote 6-0.

The meeting was adjourned at 7:25 p.m.

Submitted by
Jim Shaver