

# Permit Application



**Carnelian-Marine-St. Croix  
Watershed District**  
P.O. Box 188  
21150 Ozark Ave.  
Scandia, MN 55073-0188

## For Office Use Only

Permit Application Number:	
Date Received:	
Amount Received:	
Permit Fee:	

## Project Information

Project Name: \_\_\_\_\_

Project Purpose: \_\_\_\_\_

Projected Start of Project: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

Project Location: \_\_\_\_\_

City or Township: \_\_\_\_\_

*(Additional property location information if known)*

Property Identification Number (PIN): \_\_\_\_\_

Section: \_\_\_\_\_ ¼ of section: \_\_\_\_\_ Township: \_\_\_\_\_ N Range: \_\_\_\_\_ W

## Contact Information (All contacts will receive status updates)

### **Applicant (must sign application on reverse)**

Name: \_\_\_\_\_ Company: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ Fax: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ e-mail: \_\_\_\_\_

### **Permitting Contact (engineer, architect, etc.)**

Name: \_\_\_\_\_ Company: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ Fax: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ e-mail: \_\_\_\_\_

### **Other Permitting Contact**

Name: \_\_\_\_\_ Company: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ Fax: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ e-mail: \_\_\_\_\_

**Permit Fee (Check all that apply)**

**Stormwater Management:**

- Individual residential lot (\$250)
- Residential subdivision (\$2,000+\$100/lot in excess of 4 lots)  
Additional Lots (Beyond 4): \_\_\_\_\_
- Commercial
- < 1 AC impervious surface (\$1,000)
- 1-2.5 AC impervious surface (\$2,000)
- > 2.5 AC impervious surface (\$5,000+\$500 / additional AC)  
Acres of Additional Impervious Surface (Beyond 2.5): \_\_\_\_\_

**Erosion Control (Area of Disturbance):**

- Activities/grading < 0.25 AC (\$0)
- 0.25-0.99 AC (\$1,000)
- 1-4.99 AC (\$1,250)
- 5.0-19.9 AC (\$1,500)
- 20 or more AC (\$2,000)

**Buffer Requirements:**

- Individual lot (\$250)
- Subdivision (\$1,500)

*NOTE: Permit fee is the cumulative total of all individual aspects of a project checked above. Government entities are exempt from permit fees.*

**Shoreline & Streambank Alterations:**

- Restoration to native conditions (\$250)
- Other alterations (\$1,500)

**Floodplain & Drainage Alterations:**

- Bridge or culvert crossing of Carnelian Creek or Silver Creek (\$1,500)
- Crossing of all other drainage ways and work below 100-year flood level (\$1,500)

**Wetland Alterations:**

- Wetland impact replacement plan (\$1,000+\$100/AC of wetland + \$5,000/AC of wetland impact + \$5,000 for mitigation monitoring)
- Wetland impact with no replacement required (\$500+\$100 / AC wetland)

**Minimum Permit Fee:**

- All activities (\$250)

**After-the-Fact:**

- All activities prior to receiving a permit (Applicable fees for activities listed above are double)

**Permit Fee:** \_\_\_\_\_

**Submittal Requirements**

Complete applications (all materials for each of the District Rules) must be submitted 28 days prior to the regular Board of Managers meeting, generally the first Monday of each month (check website for exact meeting dates). Applicants must submit 3 copies of all required information (1 full size and 2 reduced or electronic copy). See website for complete rules or contact the office for a printed copy.

**Applicant Signature**

"I acknowledge by signing this Permit Application, that I, my agents, assigns and/or representatives shall abide by all the standard and special provisions of the Carnelian-Marine-St. Croix Watershed District (District) Permit as may be required by the District Board. I understand that I am not authorized to begin the project until I receive the permit and the permit sign is posted on site. If the project is modified, I will obtain approval by the District before I continue with the project. I authorize the District, and its agents, employees, officers and contractors, to enter the project to perform any inspections or work authorized by the permit or any applicable law.

Any work which violates the terms of the permit may result in the District issuing a stop work order which shall immediately cause the undersigned agents, subcontractors, or its representatives to cease and desist any work on the project relating to the permit. The ceasing of operations by the permit holder shall continue until the permit conditions are met as approved by the District staff. I further acknowledge that I am solely responsible for all attorneys' and engineers' fees, costs or other expenses incurred by the District in enforcing the terms of the permit. Said costs shall be payable from the permittee's escrow account. If said fees exceed the escrow amount, the permittee shall have ten (10) days from the date of the receipt of the invoice from the District to pay for the costs incurred in enforcing the permit.

I hereby agree to be bound by the terms of the final permit, standard provisions and special provisions as may be required by the District Board for approval of the permit. I further acknowledge that the District has the authority to bind the permit holder, the owner of the property or any other entity performing work on the property pursuant to the terms of the District permit, and hereby shall be responsible for complying with the terms of the District permit.

I certify that I have thoroughly read and understand the above information."

\_\_\_\_\_  
Signature of permittee or designated agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print signer's name