

CARNELIAN-MARINE-ST. CROIX WATERSHED DISTRICT
Regular & Annual Meeting Minutes August 23, 2016

Managers Present: Dave De Vault, Kristin Tuenge, Joel Stedman, Wade Johnson and Eric Lindberg

Managers Absent: Andy Weaver and Tom Polasik

Others Present: Jim Shaver (administrator), Susannah Torseth (Lawson Law), Carl Almer (EOR) and Debbie Meister (MMC)

Manager De Vault called the meeting to order at 6:35 p.m.

1) Approve Agenda

Manager Tuenge moved to approve the agenda as amended. Seconded by Manager Stedman. Motion carried 5-0.

2) Minutes from July 13

Manager Stedman moved to approve the July 13, 2016 minutes as presented. Seconded by Manager De Vault. Motion carried 5-0.

3) Treasurer's Report

Manager Johnson presented the Treasurer's Report.

Manager Tuenge moved to accept the Treasurer's Report. Seconded by Manager De Vault. Motion carried 5-0.

4) Public Comments

There were no public comments.

5) Annual Meeting

a) Approve Agenda

Manager Tuenge moved to approve the Annual Meeting agenda. Seconded by Manager Johnson. Motion carried 5-0.

b) Election of Officers

Manager De Vault moved the slate of Managers De Vault as president, Tuenge as secretary and Johnson as treasurer. Seconded by Manager Stedman. Motion carried 5-0.

c) Citizens Advisory Committee (CAC) Appointments

Administrator Shaver stated that once the CAC is appointed, the group would reconvene to set its direction and elect a president and secretary. State statute sets a broad job description and Administrator Shaver will review the Minnesota Association of Watershed District recommendations and gather information from Comfort Lake-Forest Lake and Brown's Creek watershed districts. Manager Johnson volunteered to review Capitol Region Watershed District's CAC mission

and operations. He stated that it is helpful to have CAC/citizen support on District issues. Ms. Torseth will provide a copy of the state statute on CACs to Administrator Shaver and the Board.

Manager Johnson moved to appoint John Bower, Jim Schoeller, Jim Roussi, Sally Leider, Gary Orlich and Jack Parchetta to the Citizens Advisory Committee. Seconded by Manager Stedman. Motion carried 5-0.

d) Adjourn

Manager Stedman moved to adjourn the Annual Meeting. Seconded by Manager Lindberg. Motion carried 5-0.

6) Public Hearing for 2017 Budget

Manager De Vault moved to suspend the current meeting. Seconded by Manager Stedman. Motion carried 5-0.

Manager De Vault opened the meeting for comments. There were no public comments.

Manager Tuenge moved to close the public meeting. Seconded by Manager Lindberg. Motion carried 5-0.

7) Budget Update

Administrator Shaver stated that he provided a table on the impact of the levy on different market values of houses in the District. For example, if the District levy is \$480,000, a property owner with a home value of \$200,000 would be assessed \$72 for water management. Managers Stedman and De Vault suggested making this information available to the public. Administrator Shaver reviewed the draft budget; proposed changes based on new issues; highlighted grants applied for and received and how these affect the budget; and noted that a preliminary budget must be submitted to the County by September 15. A 9% levy increase was discussed. Managers Stedman and Weaver have expressed concern with this increase. Manager Lindberg stated that even with the increase the District's levy is lower than all the other area districts, but eventually he would like to see a consistent levy of maybe 3 or 4% each year. Manager De Vault stated that a 9% increase amounts to a \$16 increase on a \$600,000 house.

Manager Johnson moved to approve the proposed levy of \$482,879. Seconded by Manager De Vault. Motion carried 4-1.

8) Project Updates

a) Log House Landing (LHL) Ramp

Administrator Shaver reported that there was only one bid of over \$140,000. The higher than expected bid could have been due to the concrete ramp being over engineered, which makes staging difficult. Scandia City Council rejected the bid and directed the city administrator and Administrator Shaver to rebid in spring. Options being considered are to rework the design, use local contractors and self-contract or rebid as is.

b) Marine Stormwater

Administrator Shaver reported that the construction bid was also higher than anticipated. Mr. Almer stated that the main feedback for the high bids was the prevailing wages mandate. He spoke with Board of Water and Soil Resources staff about this. Two possible approaches are to have rain gardens become cost-share projects or divide the bid into two projects, with the intent to keep each project under \$25,000 to avoid triggering the prevailing wage. Ms. Torseth noted that she will be looking into the prevailing wage issue. Manager Stedman stated that he is concerned about losing momentum on this and the LHL project. Administrator Shaver stated that if the District can facilitate the landowners getting rain garden contractors, the gardens could be ready for spring planting. For the Pine-Robert sand-iron filter, the District could re-request quotes extending through next fall or include this with the reconstruction of County Rd 4.

c) Lake Assessments

Mr. Almer reported that St. Mary's University completed the fish survey of Terrapin, Mays and Clean lakes. The lakes assessments should be completed by the end of September.

9) New Business

a) Permits

i) Permit Update

Mr. Almer reported that there was another round of inspections. Four permits are listed for return of surety and seven or eight are recommended for closure. There are no permits ready for approval.

ii) Return of Surety

Manager Tuenge moved to close out permit files 14-009, 14-015 and 15-004, return sureties on permits 14-009 and 15-004 and close out permit 15-016 and return the surety subject to final inspection. Seconded by Manager Stedman. Motion carried 5-0.

Manager Tuenge stated that she is very pleased with Mr. Almer's work on the permits.

b) Cost Share

i) Borg Application—Withdrawn

Administrator Shaver stated that he does not know why the application was withdrawn.

ii) Disabled Vets Camp Proposal

Administrator Shaver reported that Jed Chesnut reviewed some problem sites and provided a preliminary proposal for four infiltration and erosion reduction projects. The engineering costs are a potential concern.

Manager Tuenge moved to approve Washington Conservation District moving forward with the engineering final designs for the four Disabled Vets Camp projects not to exceed \$1,105. Seconded by Manager De Vault. Motion carried 5-0.

10) Old Business

a) Permit 15-006 Mike White

Administrator Shaver reported that he and Mike White agreed that a contractor will do the restoration work and bill Mr. White and the District will reimburse Mr. White from his surety. The work should be completed in September.

b) Big Marine and Outlet Channel Update

Administrator Shaver reported that the upstream side of the weir was flowing, but barely and the downstream side is higher than it should be. Mr. Rydeen has done the cleanout including re-excavating the upstream narrows and there are no obstructions. The boards are back in per the management plan. A meeting with a county commissioner, DNR, and District is being arranged.

c) Warner Nature Center Proposal

Administrator Shaver stated that he will bring a contract to the Board when there is an agreement with all parties.

Manager Tuenge moved to authorize the expenditures in the amount of \$1,600 for the balance of 2016 and \$5,000 for 2017 for its equal share to support a watershed education program provided by Warner Nature Center for elementary students in CMSCWD in partnership with Brown's Creek and Comfort Lake-Forest Lake watershed districts. Seconded by Manager De Vault. Motion carried 5-0.

d) Sand Lake Project- Final Payment Authorization

Mr. Almer recommended signing the last change to reduce the contract value for materials not needed that saved over \$8,000 and closing out the project. He stated that the contractor did a wonderful job on the restoration, the vegetation and buttoning up the project. The project will be on the manager tour.

Manager Stedman moved to submit the final payment to Peterson Companies in the amount of \$8,083.42 for the Sand Lake iron enhanced filter and approve change order #2. Seconded by Manager Lindberg. Motion carried 5-0.

e) Bacterial Impairment- Change of Scope Request

Mr. Almer stated that following the desktop review and reconnaissance, livestock, waterfowl and failing septic systems were identified as impairments. Dr. Funke and Dr. Michael Sadowsky of the University of Minnesota recommend changing the stream sampling scope from chloride/bromide to *E. coli*. This provides getting more samples at the same cost. The Board agreed with this change of scope.

11) Bills to Be Paid

Manager De Vault moved to pay the bills in the amount of \$66,105.52. Seconded by Manager Stedman. Motion carried 5-0.

12) Next Regular Meeting is Tuesday, September 13, 2016

13) Adjourn

Manager Tuenge moved to adjourn at 8:50 p.m. Seconded by Manager De Vault. Motion carried 5-0.

Submitted by
Debbie Meister, MMC Associates